



Facilities Complex
Project Services Rutgers, The State
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Project Description Attachment G

(THIS WILL BE AN ON-CALL PROJECT)

Date: 02/21/2018

Project: ASB#1 Office Remodeling

Project Location: Rutgers Busch Campus, NJ

Building Number:3751

Description:

The project consists of remodeling existing offices and work stations on the 1st floor, approximately 1,230sf with selective demolition, enlarging existing conference room and 2 office spaces. Also Enclosing existing work stations to make 9 new work stations with access from main floor. The scope of work includes but is not limited to the following:

- Demolition of existing partition walls.
- Install new partition walls to match exist. wall thickness as per dwg's.
- New carpet tile flooring with vinyl base.
- Repairs to existing ceiling.
- Modify HVAC to accommodate new spaces.
- Bi-Weekly construction meetings. Architect to take and distribute meeting minutes.

<u>Drawing List:</u>	<u>Date</u>
T-100 Cover Sheet	2/27/18
ARCHITECTURAL	
A-100 Demolition and New Floor Plans	2/27/18
A-200 Details, Sections, Elevations & Schedules	2/27/18
FIRE PROTECTION	
FP-01	
MECHANICAL	
ME-01 HVAC Symbols, Notes, Abbreviations, Legend, Details & Schedule	2/27/18
ME-02 HVAC Partial 1 ST Floor Plans, Demolition & New Work	2/27/18

ELECTRICAL

E-01	Electrical Symbols, Abbreviations, Notes, Legends & Panel Schedules	2/27/18
E-02	Electrical 1 st Floor Partial Plans Lighting, Power Demo & New Work office 100	2/27/18
E-03	Electrical 1 st Floor Partial Plans Lighting, Power Demo & New Work office 104C	2/27/18
E-04	Electrical Specifications & Single Line Diagrams	2/27/18

Construction Schedule:

- Out to bid Friday, March 2nd @ 2.00pm drawings available on FTP site
- Bid Walk-Through Wednesday March 7th @ 10:00 am
- Sub-Contractors are encouraged to attend the Walk Thru Wednesday, March 7th @ 10:00 am
- RFI's questions accepted up to Monday 5pm March 12, 2018
- Written responses back to GC's by Friday March 16th 2018
- Bids must be received by Sean Roche PM Thur. March 29th 2018 2 p m
- Bid award date Friday March 30th 2018 @ 2pm
- Construction Start Monday April 9th 2018
- Project completion date Friday June 1st 2018
- As there is ongoing business in these areas, and in order to keep to the 8 weeks' construction schedule, the contractor should have all his materials purchased and in storage ready to start on day one.

Sean Roche PM
Facilities Contract Services
(609) 815-1234